

Forklift Equipment Inspection Checklist

Date		Section/Location	
Equipment ID Number		Mileage/Hours	
Inspection Category	Inspection Items	√ X (X)	Comments
EXTERIOR CHECKS			
Tires / Wheels	Condition and pressure (if applicable)		
Hoses	Leaks		
Mast, Chain and Stops	Visual check for serviceability and lube		
Forks	Top Retention Clip Pin and Heel cond.		
Leaks	Hydraulic, Oil and Battery		
Load Backrest Extension	Attached and Serviceable		
Overhead Guard	Attached and Serviceable		
Finger Guards	Attached and Serviceable		
Safety Labels	Refer to operators manual for location		
INTERIOR CHECKS			
Battery	Water / Electrolyte Level and Charge		
Battery Restraint	Latched		
Hydraulic Tank	Fluid levels		
Accelerator Linkage	Operates smoothly		
Brake Fluid	Check level		
OPERATORS COMPARTMENT			
Operators Manual	In case		
Capacity Plate	Attached and information correct		
Fire Extinguisher	Attached and inspection date		
First Aid Kit	Attached and items present		
Seat Belt	Good condition and operates properly		
CONTROLS (Turn on) NOISES MUST BE INVESTIGATED IMMEDIATELY			
Parking Brake	Operates correctly		
Service Brake	Operates smoothly and correctly		
Steering System	Operates smoothly and correctly		
Drive Control	Forward & reverse operates correctly		
Lift and Lowering Controls	Operates smoothly and correctly		
Tilt Controls	Operates smoothly and correctly		
Attachment Controls	Operates smoothly and correctly		
Horn	Operational		
Light	Operational		
Strobe Light	Operational		
Backup Alarm	Operational		
GAUGES			
Hour Meter	Operational		
Battery Chare Indicator	Operational		
Instrument Monitors	Operational		
ENGINE COMPARTMENT (if applicable)			
Oil	Level and check for contaminants		
Fluids	Levels		
General	No issues		
MISCELLANEOUS			
Propane Tank Mounting	Secure and in place		
Comments			
√ = Condition safe to operate X = Discrepancy found (X) = Discrepancy repaired			

Operator's Printed Name and Signature

Supervisor's Signature of Release



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